



Minutes of the VPL Board Inaugural Meeting held on Wednesday, January 22, 2020 at 5:30 p.m. in the Morris J. Wosk Boardroom at 350 West Georgia Street, Vancouver, B.C.

- Present:**
- Clr. Christine Boyle — Vancouver City Councillor
 - Jennifer Chan — Chair
 - Zahra Hussein
 - Rebecca Jules
 - Kevin Lowe
 - Stuart Mackinnon — Park Board Commissioner
 - Raji Mangat — Vice Chair
 - Harlan Pruden
 - John Schaub
 - Rhonda Sherwood — Vice Chair
 - Abeer Yusuf

- Absent:**
- Kurt Heinrich
 - Barbara Parrot — Vancouver School Board Trustee

Management

- Present:**
- Christina de Castell — Chief Librarian
 - Kay Cahill — Director, Collections & Technology
 - Julie Iannacone — Director, Neighbourhood & Youth Services
 - Dawn Ibey — Director, Library Experience
 - Julia Morrison — Director, Corporate Services & Facilities
 - Carol Nelson — Director, Planning & Communications
 - Balwinder Rai — Director, Human Resources

- Staff:**
- Nathan Kung — Manager, Facilities & Purchasing
 - Patricia Chong — Manager, Policy & Planning

- Guests:**
- Ann True — President, Friends of VPL
 - Jenny Marsh — Executive Director, VPL Foundation
 - Kari Scott-Whyte — President, CUPE Local 391
 - Julian Key — Member-at-Large, CUPE Local 391
 - Liza Saayman — Recording Secretary, CUPE Local 391
 - Marisa Espinosa — Director, Scenario Planning, Vancouver Plan
 - Susan Haid — Deputy Director, Long Range & Strategic Planning
 - Lara Honrado — Equity Advisor, Vancouver Plan

Recording

Secretary: Chrysalyn Tolentino — Executive Assistant

INAUGURAL MEETING:

1. Election of Chair

Chief Librarian Christina de Castell, acting as Chair, called the 2020 Inaugural Meeting to order at 5:35 p.m. The Chief Librarian then called for nominations for the position of Chair of the Library Board.

Moved by John Schaub and seconded by Rhonda Sherwood

THAT Jennifer Chan be appointed Chair of the VPL Board for 2020.

CARRIED UNANIMOUSLY

2. Election of Vice Chairs

Trustee Jennifer Chan assumed the position of Chair and called for nominations for the two positions of Vice-Chair.

Moved by Raji Mangat and Rebecca Jules

THAT Rhonda Sherwood be appointed as Vice-Chair of the VPL Board for 2020.

Moved by Rhonda Sherwood and seconded by Zahra Hussein

THAT Raji Mangat be appointed as Vice-Chair of the VPL Board for 2020.

CARRIED UNANIMOUSLY

3. Incoming Chair's Remarks

Board Chair Jennifer Chan acknowledged that our work takes place on the unceded homelands of the Musqueam, Squamish, and Tseil-Waututh Nations and reflected on the teachings she has received that speak to the importance of careful stewardship of community resources, such as the Library. She expressed gratitude for the opportunity to serve on this Board, together with other trustees who bring a wealth of knowledge, commitment and joy in contributing to our community. She acknowledged that the Library's success is possible only through the excellent work of its staff, and stated that her primary goal as Chair is to support staff in achieving the Library's Strategic Plan. She further reflected on the importance of Trustees continuing to support each other, as each person brings different perspectives, skills and experiences that collectively strengthen the Board

PRESENTATION

4. Vancouver Plan

Marisa Espinosa, Director of Scenario Planning for the Vancouver Plan presented an overview of the Vancouver Plan that will articulate the common vision for what kind of City we want to be in the next 30-50 years. Elements of the Plan include an integrated policy framework, high level physical plan, public investment strategy, metrics and reporting and convening strategic partnerships. Marissa shared that this summer they will conduct workshops and develop scenarios for the future. The Chief Librarian noted that Julie Iannacone is VPL's representative to the Vancouver Plan Steering Committee and other VPL staff from multiple locations are starting to be involved.

5. Re-Appointed Trustees

Board Chair Chan congratulated the three other Trustees who were re-appointed for a two-year term along with her own reappointment: Kurt Heinrich, Harlan Pruden and Rhonda Sherwood. Board Chair Chan thanked Trustee John Schaub for his contributions as Board Chair in 2019.

ADMINISTRATION

6. Removal of Items from Consent Agenda

There were no agenda items removed from the Consent Agenda.

7. Approval of the Agenda

Moved by Raji Mangat and seconded by Stuart Mackinnon

THAT the Board approve the regular meeting agenda as received.

CARRIED UNANIMOUSLY

8. Approval of the items for Consent

Moved by John Schaub and seconded by Rhonda Sherwood

THAT the following Board reports be approved on consent:

- Monthly Outcomes Report – November & December 2019
THAT the Library Board receive the report for information.
- InterLINK 2020 Draft Provisional Budget
THAT the Library Board receive the report for information.
- Correspondence
THAT the Library Board receive the correspondence for information.

CARRIED UNANIMOUSLY

9. Minutes

The draft minutes of the Regular Meeting held December 11, 2019 were presented to the Board for approval.

Moved by Zahra Hussein and seconded by Raji Mangat

THAT the draft minutes of the Regular Meeting held December 11, 2019 be approved as received.

CARRIED UNANIMOUSLY

REQUEST FOR INFORMATION

➤ **CUPE Local 391**

Kari Scott-Whyte, President of CUPE 391, congratulated the new Chair and the reappointed of Trustees. She reported that the Union will hold a general meeting next week and noted they will hold a bi-election to fill one member-at-large position. The Union will send three members to the Canadian Labour Congress School. She noted that a Joint Technological Change Committee is being held bi-weekly and added that notice was served for bargaining.

➤ **Friends**

Ann True, President of Friends of VPL shared that their book sale will take place from January 23-25, 2020 and then will hold a book drive at Fraserview and Renfrew in February. She added that their annual Stay at Home and Read a Book Ball fundraiser was successful and they are currently conducting an inventory of the Book'mark Bookstore.

➤ **VPL Foundation**

Jenny Marsh, Executive Director of the VPL Foundation, noted they had the most successful direct fundraising campaign this fall and raised over \$30,000 towards the Inspiration Lab. The VPL Foundation is planning their next campaign in the spring and they will roll out "Library Giving Day" events in some branches. They are also launching a staff 50/50 draw in February to raise staff awareness of the VPL Foundation.

ITEMS FOR DISCUSSION

10. **Strategic Plan Measurement and Evaluation**

Carol Nelson, Director of Planning & Communication, noted that we are reaching the culmination of the new Strategic Plan and thanked everyone for their contributions. Staff is now working on the public facing document. She proposed setting up a workshop to develop a common understanding of performance measurement and evaluation and to

assist the Board in identifying the reporting that will be needed from staff to meet the Board's obligation to monitor the success of the VPL Strategic Plan. Trustees provided some comment and suggestions such as including evaluation of our processes as well as the impact of our work.

Moved by Abeer Yusuf and seconded by Harlan Pruden

THAT the Board receive the report for information.

CARRIED UNANIMOUSLY

11. Board Meeting Scheduling

The Chief Librarian noted that Board has identified that some members had challenges in attendance in 2019 and staff conducted a survey to look for alternative regular meeting dates. Board Chair Chan noted there was no regular day that all Trustees are available, therefore Board meetings will continue on the 4th Wednesday of the month. The schedule for committee meetings will be adjusted if needed based on the availability of members after this is set.

ADJOURN

Moved by Zahra Hussein and seconded by Rhonda Sherwood

There being no further business, the Chair declared the meeting adjourned at 7:05 p.m. and moved to in-camera as per Board Procedure Policy 7(o)(iii) *Labour Relations or other employee relations*, Board Procedure Policy 7(o)(iv) *The security of the property of the Library*, and Board Procedure Policy 7(o)(viii) *The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

Jennifer Chan, Chair

Christina de Castell, Secretary