



MANAGEMENT REPORT

Date: June 22, 2017
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TO: Library Board
FROM: Eric Smith, Director, Corporate Services & Facilities
SUBJECT: **May 31, 2017 Operating Results**

PURPOSE

The purpose of this report is for the Board to review the monthly statement of revenues and expenditures.

RECOMMENDATION

That the Board receive the Statement of Revenues and Expenditures for the five months ended May 31, 2017 for information.

BACKGROUND

Financial results are presented monthly, where possible, to the Services Finance and HR Committee and Library Board for information.

DISCUSSION

Attached are the May statements of revenues and expenditures and variance explanations.

Also attached is a summary of the reserves transactions for May.

VANCOUVER PUBLIC LIBRARY BOARD
OPERATING BUDGET
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED MAY 31, 2017

| | 2017 BUDGET | BUDGET To May 31 | ACTUAL 2017 | VARIANCE 2017 | % ACTUAL / TOTAL BUDGET | ACTUAL 2016 | VARIANCE 2016 | ?: Actual/ Total Budget |
|--------------------------|----------------|---------------------|----------------|------------------|----------------------------|----------------|------------------|----------------------------|
| REVENUES | | | | | | | | |
| FINES | \$634,300 | \$265,000 | \$253,626 | \$(11,374) | 39.99% | \$263,494 | \$(38,006) | 36.60% |
| PHOTOCOPIER | 200,000 | 82,600 | 96,067 | 13,467 | 48.03% | 86,958 | 5,358 | 44.64% |
| RECOVERY SOCIAL PLANNING | 488,300 | 203,500 | 202,468 | (1,032) | 41.46% | 206,571 | 5,071 | 42.67% |
| PROVINCIAL GRANT | 1,304,100 | 1,309,200 | 0 | (1,309,200) | 0.00% | 1,317,066 | (1,334) | 99.90% |
| INTERLINK | 140,000 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0.00% |
| GIFTS & GRANTS | 215,000 | 105,000 | 246,611 | 141,611 | 114.70% | 316,217 | 143,317 | 151.81% |
| OTHER | 1,865,600 | 751,900 | 726,452 | (25,448) | 38.94% | 694,075 | (50,525) | 36.94% |
| TOTAL REVENUES | 4,847,300 | 2,717,200 | 1,525,224 | (1,191,976) | 31.47% | 2,884,381 | 63,881 | 58.46% |
| EXPENDITURES | | | | | | | | |
| SALARIES AND BENEFITS | | | | | | | | |
| FULL TIME SALARIES | 23,524,100 | 9,793,300 | 8,984,309 | 808,991 | 38.19% | 8,826,785 | 720,715 | 38.20% |
| PART TIME SALARIES | 7,833,000 | 3,160,000 | 3,478,553 | (318,553) | 44.41% | 3,553,768 | (625,368) | 48.11% |
| FRINGE BENEFITS | 6,226,100 | 2,593,800 | 2,463,336 | 130,464 | 39.56% | 2,435,706 | 63,794 | 40.29% |
| OTHER | (372,100) | (154,500) | 44,604 | (199,104) | -11.99% | 44,019 | (198,119) | -11.87% |
| | 37,211,100 | 15,392,600 | 14,970,803 | 421,797 | 40.23% | 14,860,277 | (38,977) | 41.09% |
| BOOKS AND PUBLICATIONS | 4,714,300 | 2,271,000 | 2,514,541 | (243,541) | 53.34% | 2,372,377 | (468,377) | 47.87% |

VANCOUVER PUBLIC LIBRARY BOARD
 OPERATING BUDGET
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED MAY 31, 2017

| | 2017 BUDGET | BUDGET To May 31 | ACTUAL 2017 | VARIANCE 2017 | % ACTUAL / TOTAL BUDGET | ACTUAL 2016 | VARIANCE 2016 | ?: Actual/ Total Budget |
|--------------------------|----------------|---------------------|----------------|------------------|----------------------------|----------------|------------------|----------------------------|
| OPERATING AND MAINT | | | | | | | | |
| BUILDING OCCUPANCY | 3,506,800 | 1,438,900 | 1,311,343 | 127,557 | 37.39% | 1,069,265 | 112,635 | 36.44% |
| EQUIPMENT AND FLEET | 600,300 | 397,800 | 472,103 | (74,303) | 78.64% | 383,057 | 1,243 | 67.05% |
| OTHER | 969,300 | 452,300 | 589,207 | (136,907) | 60.79% | 576,147 | (65,147) | 58.83% |
| SUPPLIES AND MATERIALS | 1,008,200 | 466,400 | 509,272 | (42,872) | 50.51% | 566,327 | 71,573 | 47.92% |
| INTERNAL ALLOCATIONS | 1,915,415 | 801,090 | 681,016 | 120,074 | 35.55% | 829,632 | (77,042) | 45.34% |
| | 8,000,015 | 3,556,490 | 3,562,941 | (6,451) | 44.54% | \$3,424,428 | \$43,262 | 45.68% |
| TOTAL EXPENDITURES | 49,925,415 | 21,220,090 | 21,048,285 | 171,805 | 42.16% | 20,657,082 | (464,092) | 42.49% |
| TRANSFER TO RESERVES | 180,800 | 724,900 | 78,071 | 646,829 | 43.18% | 756,296 | (48,196) | 454.23% |
| TRANSFER FROM RESERVES | (126,500) | (75,000) | (311,638) | 236,638 | 246.35% | (428,678) | (12,522) | 76.18% |
| CITY FUNDING | 45,132,415 | 19,152,790 | 19,289,494 | (\$136,704) | 42.74% | 18,100,319 | (460,929) | 0 |
| Revenues % YTD (Monthly) | | | | | 0.4167 | | | |
| Salaries % YTD (Daily) | | | | | 0.4167 | | | |
| Expenses % YTD (Monthly) | | | | | 0.4167 | | | |

(expenses) = over budget
 (revenues) = under budget

Vancouver Public Library Board
Notes to the Statement of Revenues & Expenditures
For the Five Months Ended May 31, 2017

REVENUES

Fines and photo printing are close to budget. The recovery from Social Planning relates to the actual expenditures for the Carnegie Reading Room and is close to budget. The Provincial per capita and other Provincial grants have not been received as planned. Gifts and Grants received are over budget to May 31. The timing of the receipt of donations is difficult to accurately predict, thus there will be fluctuations between budget and actual throughout the year. Other revenues are under budget by \$25,400 (April \$10,000). This is due to Events and InfoAction rental being below budget, offset by a positive variance in miscellaneous revenues.

EXPENDITURES

Salaries & Benefits

Over all salaries and benefits are under budget by \$421,800 (April \$427,000). There is a positive variance in full time and fringe benefits. Hourly staff costs are over budget with hourly staff being used to temporarily fill full time positions. Part time staffing and vacation replacement are under budget. Sick replacement is over budget. The staff surplus, resulting from the delayed opening of the náca?mat ct Strathcona Branch Library, is \$ 128,000 and the surplus from the April implementation of living wage is \$40,000.

Books & Publications

Books and Publications is over budget \$243,500 (April \$283,400). This is expected to be close to budget by year end.

Operating & Maintenance

Building occupancy is under budget by \$127,600 (April \$88,900), mostly related to library square maintenance and electricity, as well as security for náca?mat ct Strathcona. Equipment and fleet is over budget by \$74,300 (April \$68,700), mostly in services agreements and equipment purchases. Other is over budget by \$136,900 (April \$95,400), mostly in special projects and programs that are being funded from grants and donations. The gifts and grants budget adjustment for this has not yet been done. Supplies and materials is over budget \$42,900 (April under \$50,200) with a negative variance, in computer supplies/service, digital content and security tags. Internal allocations relates to the costs for library square maintenance being transferred from the City. There is a positive variance of \$120,100 (April \$115,000).

Transfers

The transfers to and from reserves are both showing large variances due to the Provincial grants not being received as expected.

Other

Overall the library is over budget \$136,700 (April under \$370,400) to the end of May, mostly related to collections and the expenses funded from the Provincial Grant.

Reserves

In May, the transfer to reserves relates to InfoAction and interest.

| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | VANCOUVER PUBLIC LIBRARY | | | 2017 budget | | | REV 0.4167 SAL 0.4167 EXP 0.4167 | | | AS AT May 31/17 | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|------------|------------------------------------|-------------|-----------|---------|---|-------------|-------------|-------------|--------------------------|---------|-------------|--------------------|---------|--|----------------------------------|--|--|------------------|--|--|--------|--|--|----------|--|--|------------------------|--|--|-------------|--|--|---------------|--|--|------------------------|--|--|--|--|--|
| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | 2017 budget | | | CITY | | | BUDGET TOTAL | | | BUDGET At May 31 | | | ACTUAL | | | VARIANCE | | | % Actual/ Total Budget | | | ACTUAL 2016 | | | VARIANCE 2016 | | | % Actual/ Total Budget | | | | | |
| | | | | | | | | | | PROVINCIAL GRANTS | | | OTHER gifts/grants | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REVENUES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 490240 | FINES | 634,300 | 0 | 0 | 0 | 634,300 | 265,000 | 253,626 | (11,374) | 39.99% | 263,494 | (38,006) | 36.60% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 490520 | PHOTOCOPY | 200,000 | 0 | 0 | 0 | 200,000 | 82,600 | 96,067 | 13,467 | 48.03% | 86,958 | 5,358 | 44.64% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 490690 | SALE OF GOODS | 43,900 | 0 | 0 | 0 | 43,900 | 18,500 | 9,547 | (8,953) | 21.75% | 8,328 | (172) | 18.14% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 490970 | SALE OF PHOTOS | 10,000 | 0 | 0 | 0 | 10,000 | 4,000 | 5,234 | 1,234 | 52.34% | 4,091 | (909) | 34.09% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 490980 | HOLDS NOT PICKED UP | 70,400 | 0 | 0 | 0 | 70,400 | 29,500 | 25,975 | (3,525) | 36.90% | 24,379 | 1,379 | 35.33% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 490990 | SUBSCRIPTION CARDS | 161,500 | 0 | 0 | 0 | 161,500 | 67,000 | 75,954 | 8,954 | 47.03% | 75,970 | 10,470 | 48.54% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 491000 | LOST CARDS CHARGE | 14,000 | 0 | 0 | 0 | 14,000 | 4,500 | 5,187 | 687 | 37.05% | 5,386 | 386 | 36.64% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| prog fee | 491225 | LOST BOOKS CHARGE | 95,500 | 0 | 0 | 0 | 95,500 | 42,500 | 45,198 | 2,698 | 47.33% | 40,893 | 993 | 43.05% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| crec | 430070 | SECURITY CHARGEBACKS | 170,700 | 0 | 0 | 0 | 170,700 | 71,000 | 71,114 | 114 | 41.66% | 72,825 | (175) | 41.59% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| crec | 430070 | V.S.B. and other | 68,500 | 0 | 0 | 0 | 68,500 | 19,400 | 20,159 | 759 | 29.43% | 19,453 | 253 | 28.82% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| crec | 434210 | RECOVERY - SOCIAL PLANNING | 488,300 | 0 | 0 | 0 | 488,300 | 203,500 | 202,468 | (1,032) | 41.46% | 206,571 | 5,071 | 42.67% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| crec | 490300 | GIFTS & GRANTS | 0 | 0 | 215,000 | 0 | 215,000 | 105,000 | 246,611 | 141,611 | 114.70% | 316,217 | 143,317 | 151.81% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| crec | 490340 | INTERLINK RESOURCE SHARING GRAN | 0 | 140,000 | 0 | 0 | 140,000 | 0 | 0 | 0 | 0.00% | 0 | 0 | 0.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| crec | 490340 | PROVINCIAL GRANTS | 0 | 1,304,100 | 0 | 0 | 1,304,100 | 1,309,200 | 0 | (1,309,200) | 0.00% | 1,317,066 | (1,334) | 99.90% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ren | 490100 | FEES - INFOACTION | 585,800 | 0 | 0 | 0 | 585,800 | 239,500 | 228,330 | (11,170) | 38.98% | 201,617 | (37,883) | 35.07% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ren | 490610 | RENTAL INCOME | 472,700 | 0 | 0 | 0 | 472,700 | 197,000 | 145,916 | (51,084) | 30.87% | 168,321 | (38,679) | 33.92% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ren | 490810 | MISCELLANEOUS | 172,600 | 0 | 0 | 0 | 172,600 | 59,000 | 93,838 | 34,838 | 54.37% | 72,812 | 13,812 | 42.38% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Revenue | | | 3,188,200 | 1,444,100 | 215,000 | 0 | 4,847,300 | 2,717,200 | 1,525,224 | (1,191,976) | 31.47% | 2,884,381 | 63,881 | 58.46% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CITY OF VANCOUVER | | | 45,132,415 | 0 | 0 | 0 | 45,132,415 | 19,152,790 | 19,289,494 | 136,704 | 42.74% | 18,100,319 | 460,929 | 41.81% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL REVENUE | | | 48,320,615 | 1,444,100 | 215,000 | 0 | 49,979,715 | 21,869,990 | 20,814,718 | (1,055,272) | 41.65% | 20,984,700 | 524,810 | 43.52% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | ===== | | | ===== | | | ===== | | | ===== | | | ===== | | | ===== | | | ===== | | | ===== | | | ===== | | | ===== | | | | | |
| SALARIES AND BENIFITS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 520000 | FULL TIME SALARIES | 22,975,200 | 548,900 | 0 | 0 | 23,524,100 | 9,793,300 | 8,984,309 | 808,991 | 38.19% | \$8,826,785 | \$720,715 | 38.20% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 520000 | PART TIME with Benefits SALARIES | 3,336,500 | 0 | 0 | 0 | 3,336,500 | 1,390,000 | 1,437,323 | (47,323) | 43.08% | 1,345,449 | (125,449) | 47.91% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 520020 | SAL - PT -CASUAL (actual) | 3,132,500 | 0 | 0 | 0 | 3,132,500 | 1,305,000 | 1,365,694 | (60,694) | 43.60% | 1,454,999 | (162,499) | 44.82% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 520025/600 | SALARIES CASUAL/temp help (actual) | 1,264,300 | 0 | 0 | 0 | 1,264,300 | 527,000 | 813,567 | (286,567) | 64.35% | 886,143 | (372,643) | 71.90% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 790999 | BUDGET ACTIVITY ALLOC | (8,970,600) | 0 | 0 | 0 | (8,970,600) | (3,738,000) | (4,263,012) | 525,012 | 47.52% | (4,293,956) | 750,956 | 50.50% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 732501 | FULL TIME SALARIES (HRLY STAFF) | 0 | 0 | 0 | 0 | 0 | 0 | 661,728 | (661,728) | | 669,762 | (669,762) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 732502 | PART TIME SALARIES (STD) | 7,368,400 | 106,600 | 0 | 0 | 7,475,000 | 3,115,500 | 2,921,756 | 193,744 | 39.09% | 2,770,680 | 137,820 | 39.30% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 732503 | VACATION REPLACEMENT (STD) | 773,300 | 20,500 | 0 | 0 | 793,800 | 225,000 | 167,080 | 57,920 | 21.05% | 204,920 | 680 | 26.96% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | 732504 | SICK REPLACEMENT (STD) | 206,900 | 7,900 | 0 | 0 | 214,800 | 91,000 | 132,092 | (41,092) | 61.50% | 159,853 | (70,353) | 75.40% | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | 2017 budget | | | AS AT | | | 2017 budget | | | 2017 budget | | | 2017 budget | | | | | | | | |
|--------------------------|-----------|--|------------|---------|---|------------|------------|------------|-----------|--------------|------------|-----------|----------|--------|--|-------------|--|--|--------------|--|--|--------------|--|--|--------------|--|--|--------------|--|--|
| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | REV | | | SAL | | | EXP | | | BUDGET | | | BUDGET | | | ACTUAL | | | | | |
| 2017 budget | | | | | | | | | | 0.4167 | | | 0.4167 | | | 0.4167 | | | May 31/17 | | | May 31/17 | | | May 31/17 | | | | | |
| CITY | | | | | | | | | | PROVINCIAL | | | OTHER | | | BUDGET | | | BUDGET | | | ACTUAL | | | VARIANCE | | | % Actual/ | | |
| GRANTS | | | | | | | | | | gifts/grants | | | TOTAL | | | At May 31 | | | Total Budget | | | Total Budget | | | Total Budget | | | Total Budget | | |
| S&B | 732506 | CASUAL (STD) | 485,900 | 1,100 | 0 | 487,000 | 203,000 | 184,728 | 18,272 | 37.93% | 296,480 | (96,180) | 61.69% | | | | | | | | | | | | | | | | | |
| S&B | 732508 | TRAINING | 99,700 | 0 | 0 | 99,700 | 41,500 | 57,598 | (16,098) | 57.77% | 59,438 | (17,938) | 59.80% | | | | | | | | | | | | | | | | | |
| S&B | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | | Total part time/aux | 7,696,900 | 136,100 | 0 | 7,833,000 | 3,160,000 | 3,478,553 | (318,553) | 44.41% | 3,553,768 | (625,368) | 48.11% | | | | | | | | | | | | | | | | | |
| S&B | | | | | | | | | 0 | | | | | | | | | | | | | | | | | | | | | |
| S&B | 523010-90 | FRINGE BENEFITS | 6,109,000 | 117,100 | 0 | 6,226,100 | 2,593,800 | 2,463,336 | 130,464 | 39.56% | 2,435,706 | 63,794 | 40.29% | | | | | | | | | | | | | | | | | |
| S&B | | OTHER | | | | | | | 0 | | | | | | | | | | | | | | | | | | | | | |
| S&B | 521060 | GRATUITY PAY | 10,200 | 0 | 0 | 10,200 | 4,500 | 0 | 4,500 | 0.00% | 0 | 4,500 | 0.00% | | | | | | | | | | | | | | | | | |
| S&B | 524010 | AUTO ALLOWANCE | 9,200 | 0 | 0 | 9,200 | 4,000 | 3,896 | 104 | 42.35% | 3,810 | 190 | 42.33% | | | | | | | | | | | | | | | | | |
| S&B | 524020 | SHIFT DIFF | 24,500 | 0 | 0 | 24,500 | 10,000 | 7,409 | 2,591 | 30.24% | 8,239 | 1,761 | 33.63% | | | | | | | | | | | | | | | | | |
| S&B | 524030 | HIGHER CAPACITY | 82,800 | 0 | 0 | 82,800 | 34,500 | 0 | 34,500 | 0.00% | 0 | 34,500 | 0.00% | | | | | | | | | | | | | | | | | |
| S&B | 524060/50 | SEPARATION COSTS/OTHER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | | | | | | | | | | | | | | | | |
| S&B | 525000 | OVERTIME | 26,000 | 0 | 0 | 26,000 | 11,000 | 27,795 | (16,795) | 106.90% | 28,929 | (18,029) | 111.27% | | | | | | | | | | | | | | | | | |
| S&B | 852010 | Building Mgt Labour | 0 | 0 | 0 | 0 | 0 | 5,504 | (5,504) | | 3,041 | (3,041) | #DIV/0! | | | | | | | | | | | | | | | | | |
| S&B | 591050 | GENERAL TURNOVER | (524,800) | 0 | 0 | (524,800) | (218,500) | 0 | (218,500) | 0.00% | 0 | (218,000) | 0.00% | | | | | | | | | | | | | | | | | |
| S&B | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | | Total Other | (372,100) | 0 | 0 | (372,100) | (154,500) | 44,604 | (199,104) | -11.99% | 44,019 | (198,119) | -11.87% | | | | | | | | | | | | | | | | | |
| S&B | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S&B | | TOTAL SALARIES AND BENEFITS | 36,409,000 | 802,100 | 0 | 37,211,100 | 15,392,600 | 14,970,803 | 421,797 | 40.23% | 14,860,277 | (38,977) | 41.09% | | | | | | | | | | | | | | | | | |
| reg | 534050 | Regional Utility Charges | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| reg | 534050 | WATER | 1,000 | 0 | 0 | 1,000 | 0 | -299 | 299 | -29.90% | 0 | 0 | 0.00% | | | | | | | | | | | | | | | | | |
| bld | 531122 | PROPERTY INSURANCE | 254,500 | | 0 | 254,500 | 98,500 | 98,630 | (130) | 38.75% | 89,585 | 8,915 | 37.82% | | | | | | | | | | | | | | | | | |
| bld | 531256 | MAINTENANCE - BUILDINGS | 206,500 | | 0 | 206,500 | 86,000 | 19,815 | 66,185 | 9.60% | | | | | | | | | | | | | | | | | | | | |
| bld | 533230 | JANITOR SUPPLIES | 38,100 | 0 | 0 | 38,100 | 16,000 | 14,287 | 1,713 | 37.50% | 904,400 | 10,261 | (261) | 33.31% | | | | | | | | | | | | | | | | |
| bld | 534010 | ELECTRICITY | 828,700 | | 0 | 828,700 | 344,500 | 315,562 | 28,938 | 38.08% | | 193,962 | 74,538 | 28.20% | | | | | | | | | | | | | | | | |
| bld | 534020 | GAS & OIL | 43,800 | | 0 | 43,800 | 18,500 | 20,202 | (1,702) | 46.12% | | 14,271 | 8,029 | 27.44% | | | | | | | | | | | | | | | | |
| bld | 534030 | STEAM HEAT | 75,700 | 0 | 0 | 75,700 | 31,500 | 33,665 | (2,165) | 44.47% | | 19,335 | 42,465 | 20.15% | | | | | | | | | | | | | | | | |
| bld | 535040 | BUILDING RENTAL | 1,077,800 | 0 | 0 | 1,077,800 | 449,000 | 430,714 | 18,286 | 39.96% | | 448,948 | (10,348) | 42.68% | | | | | | | | | | | | | | | | |
| bld | 720004 | BUILDINGS | 215,800 | 0 | 0 | 215,800 | 90,000 | 114,233 | (24,233) | 52.93% | | 50,190 | (17,790) | 35.20% | | | | | | | | | | | | | | | | |
| bld | 720008 | MTC ELEC EQUIP | 38,100 | 0 | 0 | 38,100 | 16,000 | 9,761 | 6,239 | 25.62% | | 8,001 | 7,499 | 21.39% | | | | | | | | | | | | | | | | |
| bld | 720011 | GROUNDINGS | 11,700 | 0 | 0 | 11,700 | 1,200 | 2,498 | (1,298) | 21.35% | | 1,249 | 1,051 | 10.86% | | | | | | | | | | | | | | | | |
| bld | 720013 | LIGHT FIXTURES | 3,200 | 0 | 0 | 3,200 | 1,500 | 0 | 1,500 | 0.00% | | 677 | 823 | 21.84% | | | | | | | | | | | | | | | | |
| bld | 733020 | BUILDING SECURITY | 712,900 | | 0 | 712,900 | 286,200 | 251,976 | 34,224 | 35.35% | | 232,786 | (2,286) | 39.83% | | | | | | | | | | | | | | | | |
| | | Total Building occupancy and Maintenance | 3,506,800 | 0 | 0 | 3,506,800 | 1,438,900 | 1,311,343 | 127,557 | 37.39% | | 1,069,265 | 112,635 | 36.44% | | | | | | | | | | | | | | | | |

| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | | | | |
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| 2017 budget | | | | | | | | | | | | | |
| 2017 budget | | | | | | | | | | | | | |
| CITY | | | | | | | | | | | | | |
| PROVINCIAL GRANTS | | | | | | | | | | | | | |
| OTHER gifts/grants | | | | | | | | | | | | | |
| BUDGET TOTAL | | | | | | | | | | | | | |
| BUDGET At May 31 | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | |
| VARIANCE | | | | | | | | | | | | | |
| % Actual/ Total Budget | | | | | | | | | | | | | |
| ACTUAL 2016 | | | | | | | | | | | | | |
| VARIANCE 2016 | | | | | | | | | | | | | |
| % Actual/ Total Budget | | | | | | | | | | | | | |
| pro | 531150 | Professional fees | 12,400 | 0 | 0 | 12,400 | 5,000 | 12,468 | (7,468) | 100.55% | 3,452 | 1,548 | 27.84% |
| | | LEGAL COSTS | | | | | | | | | | | |
| eqf | 531090 | Equipment & Fleet | 397,700 | 0 | 0 | 397,700 | 329,900 | 362,637 | (32,737) | 91.18% | 309,245 | 21,955 | 81.36% |
| eqf | 531250 | SERVICE CONTRACT | 17,200 | 0 | 0 | 17,200 | 7,000 | 2,577 | 4,423 | 14.98% | 6,406 | (2,106) | 37.24% |
| eqf | 533070 | EQUIPMENT REP/MTC | 74,200 | 0 | 0 | 74,200 | 15,000 | 53,952 | (38,952) | 72.71% | 26,182 | (21,382) | 35.29% |
| eqf | 533170 | EQUIP/FURN PURCHASE | 600 | 0 | 0 | 600 | 200 | 0 | 200 | 0.00% | 0 | 200 | 0.00% |
| eqf | 535030 | UNIFORMS | 4,600 | 0 | 0 | 4,600 | 2,000 | 1,016 | 984 | | 1,146 | (1,146) | #DIV/0! |
| eqf | 535050 | AUTO LEASES | 33,900 | 0 | 0 | 33,900 | 14,200 | 15,444 | (1,244) | 45.56% | 13,679 | 2,821 | 40.35% |
| eqf | 598030 | OFFICE EQUIPMENT | 300 | 0 | 0 | 300 | 0 | 926 | (926) | 308.67% | 0 | 0 | |
| eqf | 598040 | EOS ACCIDENT BILLABLE | 500 | 0 | 0 | 500 | 0 | 0 | 0 | 0.00% | 0 | 300 | 0.00% |
| eqf | 598050 | EOS OP RESPONSIBLE | 36,100 | 0 | 0 | 36,100 | 15,000 | 23,137 | (8,137) | 64.09% | 15,366 | (2,366) | 48.63% |
| eqf | 598100 | EOS/RENT/SERVICE | 0 | 0 | 0 | 0 | 0 | 268 | (268) | | 0 | 0 | |
| eqf | 598140 | EOS/VANDALISM | 26,500 | 0 | 0 | 26,500 | 11,000 | 9,396 | 1,604 | 35.46% | 8,217 | 2,283 | 33.00% |
| eqf | 598150 | EOS/FUEL CHARGE | 6,200 | 0 | 0 | 6,200 | 2,500 | 2,608 | (108) | 42.06% | 2,586 | (86) | 0 |
| eqf | 598160 | EOS.INSURANCE CHARGE | 1,200 | 0 | 0 | 1,200 | 500 | 500 | 500 | 0.00% | 500 | 500 | 0.00% |
| eqf | 598170 | EOS/OPS ENVIRONMENT | 1,300 | 0 | 0 | 1,300 | 500 | 25 | 475 | 1.92% | 19 | 481 | 1.90% |
| eqf | 851000 | EOS/OPS USER REQUESTED | 0 | 0 | 0 | 0 | 0 | 117 | (117) | | 211 | (211) | #DIV/0! |
| | | City run equip | | | | | | | | | | | |
| | | Total Equipment & Fleet | 600,300 | 0 | 0 | 600,300 | 397,800 | 472,103 | (74,303) | 78.64% | 383,057 | 1,243 | 67.05% |
| oth | 510020 | Other expenses | 0 | 0 | 0 | 0 | 0 | 54 | (54) | | 251 | (251) | #DIV/0! |
| oth | 510060 | CASH OVER/SHORT | 16,600 | 0 | 0 | 16,600 | 10,300 | 10,599 | (299) | 63.85% | 10,287 | (87) | 63.11% |
| oth | 524050 | MEMBERSHIP | 0 | 0 | 0 | 0 | 0 | 1,953 | (1,953) | | 2,556 | (2,556) | |
| oth | 531030 | PROFESS./TRADE FEES | 4,000 | 0 | 0 | 4,000 | 2,000 | 0 | 2,000 | 0.00% | 147 | 1,153 | 3.68% |
| oth | 531050 | ADVERTISING/SIGN RENTALS | 28,000 | 0 | 0 | 28,000 | 11,500 | 11,284 | 216 | 40.30% | 12,034 | 3,466 | 32.88% |
| oth | 531080 | ARMORED CAR | 23,100 | 0 | 0 | 23,100 | 9,500 | 7,182 | 2,318 | 31.09% | 7,683 | 1,317 | 31.75% |
| oth | 531122 | REFUSE DISPOSAL | 5,000 | 0 | 0 | 5,000 | 2,000 | 2,000 | 2,000 | 0.00% | 0 | 0 | #DIV/0! |
| oth | 531210 | PROPERTY INSURANCE | 9,000 | 0 | 0 | 9,000 | 6,700 | 2,233 | 4,467 | 24.81% | 7,756 | (3,756) | 77.56% |
| oth | 531220 | PRINTING | 57,200 | 0 | 0 | 57,200 | 24,000 | 21,900 | 2,100 | 38.29% | 9,079 | 14,921 | 15.87% |
| oth | 531280 | PUBLIC RELATIONS | 29,000 | 0 | 0 | 29,000 | 11,000 | 8,143 | 2,857 | 28.08% | 9,231 | 2,769 | 31.83% |
| oth | 531340 | TRANSPORTATION EXPENSE | 1,600 | 0 | 0 | 1,600 | 500 | 31 | 469 | 1.94% | 497 | 3 | 31.06% |
| oth | 532030 | DEP'T HEAD EXP | 25,500 | 0 | 0 | 25,500 | 10,200 | 14,803 | (4,603) | 58.05% | 10,926 | 574 | 41.23% |
| oth | 534040 | MEETING EXPENSES | 44,500 | 0 | 0 | 44,500 | 17,000 | 13,751 | 3,249 | 30.90% | 14,704 | 5,296 | 29.83% |
| oth | 534070 | TELEPHONE | 132,900 | 0 | 0 | 132,900 | 55,500 | 53,071 | 2,429 | 39.93% | 44,373 | 8,627 | 34.53% |
| oth | 594350 | COMPUTER TEL LINES | (7,500) | 0 | 0 | (7,500) | 0 | 0 | 0 | 0.00% | 0 | 0 | 0.00% |
| | | REC-SPEC EVENTS | | | | | | | | | | | |

| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | | | | |
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| VANCOUVER PUBLIC LIBRARY | | | | | | REV | 0.4167 | AS AT | | | | | |
| 2017 budget | | | | | | SAL | 0.4167 | May 31/17 | | | | | |
| | | | | | | EXP | 0.4167 | | | | | | |
| | | | | | | BUDGET | BUDGET | ACTUAL | | % Actual/ | ACTUAL | VARIANCE | % Actual/ |
| | | | | | | TOTAL | At May 31 | | VARIANCE | Total Budget | 2016 | 2016 | Total Budget |
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| VANCOUVER PUBLIC LIBRARY | | | | | | | | | | | | | | |
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| 2017 budget | | | | | | | | | | | | | | |
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| 2017 budget | | | | | | | | | | | | | | |
| REV 0.4167 AS AT | | | | | | | | | | | | | | |
| SAL 0.4167 May 31/17 | | | | | | | | | | | | | | |
| EXP 0.4167 | | | | | | | | | | | | | | |
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9

Vancouver Public Library
Reserves
Year to Date

May 31/17

| | 2016 | Transfer To | Transfer From | 2017 | Net Transfer |
|--|---------------------|-------------------|---------------------|---------------------|---------------------|
| Reserve - Library Gifts and Grants 320084 | | | | | |
| Donations and Grants | | | | | |
| Provincial Grants | 254,960.10 | 4,706.34 | (236,638.31) | 23,028.13 | (231,931.97) |
| Gifts & Grants | 951,204.32 | 25,000.00 | (75,000.00) | 901,204.32 | (50,000.00) |
| Interest Gifts and grants | 57,097.00 | 5,689.00 | 0.00 | 62,786.00 | 5,689.00 |
| Interest End Fund | 0.00 | 11,454.00 | 0.00 | 11,454.00 | 11,454.00 |
| Endowment Fund | <u>2,259,788.17</u> | <u>0.00</u> | <u>0.00</u> | <u>2,259,788.17</u> | <u>0.00</u> |
| | 3,523,049.59 | 46,849.34 | (311,638.31) | 3,258,260.62 | (264,788.97) |
| Other | | | | | |
| General | 839,475.76 | 20,719.54 | 0.00 | 860,195.30 | 20,719.54 |
| Bayshore | 78,707.87 | 0.00 | 0.00 | 78,707.87 | 0.00 |
| Coal Harbour | 187,978.88 | 0.00 | 0.00 | 187,978.88 | 0.00 |
| Interest other | 245,073.18 | 6,901.43 | 0.00 | 251,974.61 | 6,901.43 |
| | <u>1,351,235.69</u> | <u>27,620.97</u> | <u>0.00</u> | <u>1,378,856.66</u> | <u>27,620.97</u> |
| | 4,874,285.28 | 74,470.31 | (311,638.31) | 4,637,117.28 | (237,168.00) |
| Equipment Reserve 320019 | <u>945,602.96</u> | <u>4,500.00</u> | <u>0.00</u> | <u>950,102.96</u> | <u>4,500.00</u> |
| Reserve for future Rev 320069 | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Reserve for Encumb 320079 | <u>0.00</u> | | | <u>0</u> | <u>0.00</u> |
| Total Library | 5,819,888.24 | 78,970.31 | (311,638.31) | 5,587,220.24 | (232,668.00) |
| Insurance res 320072 (CITY) | <u>0.00</u> | <u>23,145</u> | | <u>23,145.00</u> | <u>23,145.00</u> |
| Total | 5,819,888.24 | 102,115.31 | (311,638.31) | 5,610,365.24 | -209,523.00 |

May

| | 2017 30-Apr | Transfer To | Transfer From | 2017 31-May | Net Transfer |
|--|---------------------|------------------|---------------|---------------------|------------------|
| Reserve - Library Gifts and Grants 320084 | | | | | |
| Donations and Grants | | | | | |
| Provincial Grants | 23,028.13 | - | | 23,028.13 | 0.00 |
| Gifts & Grants | 901,204.32 | - | | 901,204.32 | 0.00 |
| Interest Gifts and grants | 61,653.00 | 1,133.00 | | 62,786.00 | 1,133.00 |
| Interest End Fund | 9,193.00 | 2,261.00 | | 11,454.00 | 2,261.00 |
| Endowment Fund | <u>2,259,788.17</u> | | | <u>2,259,788.17</u> | <u>0.00</u> |
| | 3,254,866.62 | 3,394.00 | 0.00 | 3,258,260.62 | 3,394.00 |
| Other | | | | | |
| General | 855,867.90 | 4,327.40 | | 860,195.30 | 4,327.40 |
| Bayshore | 78,707.87 | | | 78,707.87 | 0.00 |
| Coal Harbour | 187,978.88 | | | 187,978.88 | 0.00 |
| Interest other | 250,608.07 | 1,366.54 | | 251,974.61 | 1,366.54 |
| | <u>1,373,162.72</u> | <u>5,693.94</u> | <u>0.00</u> | <u>1,378,856.66</u> | <u>5,693.94</u> |
| | 4,628,029.34 | 9,087.94 | 0.00 | 4,637,117.28 | 9,087.94 |
| Equipment Reserve 320019 | <u>949,202.96</u> | <u>900.00</u> | | <u>950,102.96</u> | <u>900.00</u> |
| Reserve for future Rev 320069 | | <u>-</u> | | <u>0.00</u> | <u>0.00</u> |
| Reserve for Encumb 320079 | <u>0</u> | | | <u>0</u> | <u>0.00</u> |
| Total Library | 5,577,232.30 | 9,987.94 | 0.00 | 5,587,220.24 | 9,987.94 |
| Insurance res 320072 (CITY) | <u>18,516</u> | <u>4,629</u> | | <u>23,145</u> | <u>4,629.00</u> |
| Total | 5,595,748.30 | 14,616.94 | 0.00 | 5,610,365.24 | 14,616.94 |